

Head of Communications



We have an exciting new role here at Hillsong UK.

Our Hillsong Communications Team is currently looking for a **Head of Communications**. This role will be suitable for someone who is keen on planning, developing, implementing and managing the overall communication of Hillsong UK.

Description:

The Head of Communications is responsible for all aspects of communication and media for Hillsong UK, ensuring creative, innovative and effective communication of the message of Hillsong UK, via all platforms available. This includes the building of a healthy communications infrastructure, including volunteer teams, staff and outsourcing relationships.

The Head of Communications will work to effectively and strategically communicate and promote all aspects of church, the presentation of stories within church life, and the publicising of events within the church calendar.

The Head of Communications is also responsible for the communication of key messages from the leadership of the church. The role must translate these key messages from Leadership, and effectively convey them to a variety of audiences using different mediums. This includes providing support to senior leadership, producing content and contributing to strategic communication plans.

Summary of responsibilities:

- Communication strategy for Hillsong UK, including the coordination and production of regular communications output in a timely, accurate and effective manner, with the goal of ensuring the church is fully informed about relevant information
- Ensure the messages of Hillsong UK are consistently portrayed across a range of mediums, in line with vision and mission of Hillsong
- Develop communication plans for messages as set by Lead Pastor, supporting church initiatives and activities
- Develop a communications calendar in line with the communications strategy ensuring timely messages are delivered and there is coordination and planning for key events and messages across the church calendar
- Build effective communications channels and strategies to reach different areas within the church, both internally and externally
- Build communications capability and expertise by developing a communications resource which is a combination of staff, external contractors and volunteers, all working together to produce excellent and effective content
- Responsible for all content delivery methods, including management and maintenance of systems, quality control, process and procedures
- Management of communications department including budget and financial management, project management for communications teams and relevant governance and compliance matters
- Provide expertise and current information on digital trends, proposing new and innovative ways to presented digital content in line with trends and audience needs and preferences.

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UK

- Experience of developing and managing budgets, training, developing, supervising and appraising Communications staff team and volunteers
- Work with other departments and areas of Hillsong UK, to assist in communication of all messages and a coordination of communication output to the church.

Profile / Skills / Qualification:

- Degree level communications qualification
- Proven experience in a communications and marketing role, with evidence of a comprehensive understanding of a range of communication mediums (specifically digital, video and print).
- Proven experience in management and oversight of projects from idea and strategy stages to successful implementation.
- Experienced in people, team and volunteer management, delegating and accomplishing tasks through others.
- Stakeholder management skills and relationship building expertise.
- Must have experience in working with senior leadership and possess confidence and comfort in dealing with persons at every level of the church.
- Ability to think and develop aspects of communication with creativity and innovation.
- Excellent verbal, organisational and written communication skills.
- Highly motivated, self-managing, individual with attention to detail and follow-through.
- Energetic, solution-oriented, creative thinker with a proven ability to motivate others, including volunteer members who are not direct reports.
- Must be able to multi-task and thrive in a deadline intensive environment.

If this sounds like you, we would love for you to apply today!